

\*Last Name: \_\_\_\_\_ \*First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
 \*Home Address: \_\_\_\_\_ \*City/State/Zip: \_\_\_\_\_  
 \*Date of Birth: \_\_\_\_\_ \*Email address: \_\_\_\_\_  
 \*Home Phone: \_\_\_\_\_ \*Alternate Phone: \_\_\_\_\_  Cell  Work  
 Gender:  Male  Female  
 Are you Hispanic or Latino?  Yes  No Race/Ethnic Group:  American/Alaska Native  Asian  
 Black/African American  White  
 Hawaiian/Pacific Islander

**\*Required**

Course ID	Course Title	Date Start	Course Fee
<b>Registration total:</b>			

**Cancellation Policy:** If any offering is canceled by McHenry County College, registrants will be notified by phone and/or email and tuition will be fully refunded. A course registration canceled by participant or company one business day in advance is subject to a full refund or the tuition can be applied to enrollment in another class. Failure by a participant or company to cancel a registration one business day in advance of the date of the offering will necessitate full payment of tuition and fees.

**\*\*Payment is due with registration, unless company - sponsored course**

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Cardholder Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

**For company-sponsored courses, fully complete the top and bottom portion of this form**

This is a company- sponsored course. The company agrees to pay for all tuition, fees, and books for the above employee/courses via invoice within a 30 day period (unless using credit card as indicated above).

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Address: \_\_\_\_\_ City/State Zip: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**CALL**  
(815) 455-8588 or  
(815) 455-8593 to charge  
your registration



**FAX** the completed form  
with your credit card/sponsor  
information to: (815) 578-9682



**MAIL** the completed  
registration form with your check  
to: MCC Shah Center  
4100 W. Shamrock Lane  
McHenry, IL 60050  
Attn: Registration

