

COLUMBIA COLLEGE OF MISSOURI
TRANSFER GUIDE
Associate in Arts (AA)
to
Bachelor of Arts (BA) in Human Services
(2018-2019 Catalog)

Columbia College of Missouri

Adult Higher Education

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Transfer guides are produced as a service to MCC students. Every effort is made to maintain up-to-date and accurate information; however, this information is subject to change. Such changes take precedence over the information on this guide. Students should work with an MCC advisor and check with the four-year school as soon as the transfer decision is made. Responsibility for complying with all applicable requirements ultimately rests with the student.

The goal of the Human Services program at Columbia College is to assist students in developing empirically-based knowledge and practice skills fundamental for responsible and effective application within the Human Services field. The program also helps prepare students for graduate studies in a variety of fields and emphasizes the need for life-long learning. Two baccalaureate degrees are offered in Human Services: The Bachelor of Arts and the Bachelor of Science. For students currently working in the field of human services, or who otherwise have considerable work experience, the BA is recommended. For those desiring to enter the field, or for those with minimal work experience, the BS degree is recommended since it offers the internship experience (B.S. only available at our Day campus in Columbia, MO). Columbia College Missouri is accredited by The Higher Learning Commission and a member of the North Central Association.

Transfer Options

- The information on this guide is designed for students who are completing MCC's AA degree. A McHenry County College AA degree will be accepted in transfer as fulfilling Columbia College Missouri general education requirements.
- **A2B Program (Associate to Bachelor Program)** – By participating in the A2B program, you will receive a **four-year degree plan** from Columbia College Missouri and your Columbia **catalog year will be locked in**. This means the degree plan you are using when you sign up to participate will be the same as when you transfer to Columbia. For more details, go to this website: <https://www.ccis.edu/programs/a2b.aspx>.

Admission

- **Application and admission** – For detailed information, please review the following website: <http://www.ccis.edu/nationwide/crystallake.aspx>
- **Application deadline:** Columbia College Missouri uses a rolling admission. Applications are accepted any time of the year for this program. Each session is eight weeks in length.
- **Tuition:** \$375/credit - in classroom and online. CC provides required books at no extra cost (active military students \$250/credit and CC provides a book grant for required books): www.myTruition.com.

Additional Information

- **GPA calculation for admission** – Columbia has open admission. Admission is not based on GPA.
- **Maximum hours from a community college and grade requirement** - A total of 81 semester hours of lower-level (100 & 200 level) courses, with a grade of C or better and from accredited schools, may be accepted for transfer. **The degree requires a total of 39 semester hours of upper-level (300 & 400 level) courses completed through accredited baccalaureate granting schools. If an MCC course is articulated to a 300 or 400 level course at Columbia, the course will not count toward the 39 semester hours of upper-level coursework.** A minimum of 30 credits must be completed through Columbia.
- **Class format** – Six sessions of eight-week classes that meet once a week. Sessions begin in January 7, March 4, April 29, June 24, August 27, and October 22. Evening, Saturday, hybrid, and online classes can be taken simultaneously.
- **Foreign Language Requirement –BA degree** – 6 semester hours of the first two levels of a single foreign language or the equivalent or 6 semester hours/2 courses in any Foreign Culture & Society. **See last page of this guide for detailed foreign language requirement options.**

- **Credit for prior learning** - A portfolio assessment program is available to students who have significant prior learning through career achievements, individual study, or volunteer work. It is possible to earn a maximum of 15 credits. No more than 60 semester hours will be granted for military rating or occupational specialty, challenge examinations (AP, CLEP, & DANTES), or any other source of alternate credits.
- **Multicultural requirement** - A 3-semester hour Multicultural course is a bachelor's degree requirement. Following are MCC courses satisfying the requirement: ANT 151; ART 150, 171; BUS 175; ECO 150, 252; ENG 271, 272, 253, 254; FRE 151, 152; GEG 107; GER 151, 152; PHI 160; PLT 251; SOC 151, 175, 260; SPA 151, 152; THE 151 (Depending on the course, it also may satisfy a general education or a major requirement.)
- A single course may be used to satisfy **both** general education and major-related requirement. For example, Intro to Ethics can satisfy both a Core Course Requirement and a General Education requirement.

Education Plan

- The **bolded** courses satisfy Human Services major core requirements at Columbia.
- Please refer to MCC's AA degree planning sheet or catalog for detailed degree requirements and approved IAI, Mathematics, and Diversity & Multicultural Studies courses.
- **Columbia College Missouri requires a grade of C or better for each course**

MCC AA Degree Requirements

<u>MCC Courses</u>	<u>Credits</u>	<u>MCC Courses</u>	<u>Credits</u>
Communications		*Diversity & Multicultural Studies	
_____ ENG 151 Composition I (C or better)	3	Two 3-credit hour courses are required. Courses that fulfill this requirement may be used to fulfill credits in Humanities/Fine Arts, Social/Behavioral Sciences, or Electives. See current catalog for complete list of Diversity & Multicultural Studies course options and how they apply toward degree requirements.	
_____ ENG 152 Composition II (C or better)	3		
_____ SPE 151 Intro to Speech	3		
*Humanities & Fine Arts			
_____ PHI 251 Intro to Ethics	3		
_____ IAI Fine Arts	3		
_____ IAI Humanities or Fine Arts	3	Electives	
*Physical and Life Sciences		Work closely with Columbia College and MCC academic advisors to help you select elective courses that are appropriate and applicable toward your degree(s).	
(7 credits, 1 lab course)			
_____ IAI Physical Science	3-4	_____ **HFE 251 Drugs in Contemporary Society	3
_____ IAI Life Science	3-4	_____ Foreign Language 151 (AA/BA degree)	4
*Social & Behavioral Sciences		_____ Foreign Language 152 (AA/BA degree)	4
_____ PSY 151 Intro to Psychology	3	_____ Additional credits to complete the 60 credits required for the AA degree.	
_____ SOC 151 Intro to Sociology	3		
_____ SOC 260 Sociology of Race & Ethnicity	3		
Mathematics		TOTAL CREDITS REQUIRED	60
_____ IAI Mathematics Course	3	60 credits required for an MCC AS degree.	

*A 3-semester hour Multicultural course is a bachelor's degree requirement. Following are MCC courses satisfying the requirement. Courses in **bold** print also satisfy MCC's Diversity & Multicultural Studies requirement: **ANT 151**; ART 150, **171**; BUS 175; ECO 150, 252; ENG **272, 253, 254**, 271, **272**; FRE **151, 152**; GEG 107; GER **151, 152**; PHI **160**; PLT **251**; SOC 151, **175, 260**; SPA **151, 152**; THE151

** Upper-level courses at Columbia. Each course satisfies a Columbia psychology elective requirement. Please remember that Columbia requires 39 credits of upper-level coursework taken through a 4-year institution. Work closely with Columbia College and MCC academic advisors when planning your electives.

Ways to Meet the Foreign Language Requirement for the BA Degree

- **College Coursework**
Complete Columbia College Missouri's first two levels of a single foreign language (101 and 102) with a grade of C or better.
Complete the equivalent language courses at another accredited institution.
- **High School Foreign Language**
Grade of C or better in 8 semesters of a language in High School – both courses waived
Grade of C or better in 4 semesters of a language in HS - one course waived
- **SAT II: Subject Test for Foreign Language**
Test date before 5/95 requires a score of at least 550 – both courses waived
Test date 5/95 or later requires a score of at least 590 – both courses waived
- **AP Exam**
Score of 3 - credit granted for one course (3 hours)
Score of 4 or higher - credit granted for both courses (6 hours)
- **CLEP Foreign Language Exam**
Score equal to or greater than level 1 –credit granted for both courses (6 hours)
- **International HS/TOEFL Score**
Graduation from a HS where the native language is NOT English and a score of 530 or above on the TOEFL (Test of English as a Foreign Language-paper based) or a 72 on the TOEFL-ibt based, or a minimum IELTS score of 6, or successful completion of the EAP program – both courses waived.
- **American Sign Language**
Completion of 6 semester hours of American Sign Language at an accredited institution of higher learning from which CC accepts credit – credit granted for both courses (6 hours).
- **Defense Language Institute**
Completion of equivalent language courses – credit granted for one or both courses.
- **Non-Traditional Credit**
Completion of equivalent language courses – credit granted for one or both courses.
- **Foreign Culture & Society Coursework**
The foreign language requirement can be met through one of the options listed above **OR** by completing 6 semester hours/2 courses in any Foreign Culture & Society cultures. At this time, MCC has no equivalent coursework.